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**Planning Department**

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**INTERDEPARTMENTAL COMMUNICATION**

**To:** Planning Board **Date:** October 2, 2009

**From:** Kristin K. Alexander, AICP, Assistant Town Planner *KKA*

**Subject:** *93 Central Street (Marsh View)*  
*113 Central Street (Richardson Crossing)*  
*Comprehensive Permit Applications under MGL Ch. 40B*

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Please find attached copies of two Comprehensive Permit Applications under MGL Ch. 40B:

93 Central Street – Marsh View LLC;  
113 Central Street – Richardson Crossing LLC.

These applications were submitted in between scheduled meetings of the Planning Board and it was therefore not possible to forward them to the Planning Board for review and comment. Due to the time constraints and not having the Planning Board's input, Planning Department Staff conducted a review and issued comments pertaining to the applications. Subsequently, the applications were heard by the Board of Appeals on September 14, 2009. The hearings have been continued to October 20, 2009 to allow the applicant time to address as many of Staff's comments as possible. The continuations also provide the Planning Board the opportunity to comment on the applications if it wishes. Attached are copies of the Planning Department's comments (in Acton Comprehensive Permit Policy Project Evaluation Summary forms). **NOTE:** these comments were based on the original submittals (7/29/09) not the revised plans/information (9/29/09) attached. Please review Planning Department Staff's comment forms and provide your input or any other comments which the Planning Board would like the Board of Appeals to consider. Thank you.